INEE Laboratory Safety Briefing:

Identify:

1. Emergency Exit in the Lab Area (Material Preparation Area/Analysis Area/Equipment Area).
2. The Chemical Room Area and how to Access
3. The Emergency Shower area
4. The equipment that need the technician assistant.
5. No Entry Area; i.e. Gas room, storage area
6. Power and utility area.
7. Fire Extinguisher and type of usage
8. Emergency Contact No:
9. Chemical Emergency Response KIT
10. The User luggage area
11. Entry Area/Lab coat area/Lab sandals
12. Briefing on area:
   a. Material Area
   b. Analysis Area
   c. Equipment Area
   d. Gas Room
13. Toilet that can be used
14. Form to be filled up:
   a. Lab usage Form
   b. Lab survey Form
   c. Experiment draft
   d. Agreement on Safety briefing
15. PPE Usage and location; i.e. Chemical apron, Chemical boots, Safety Glass.
16. First Aid KIT location
17. Bin usage in category
18. 5’s Discipline, Housekeeping and Energy Consumption.

I, _____________________________(Signature) _____________ hereby agreed to the condition that the Lab briefing is completed and ready to use the lab in orderly fashion.

Date: ______________

Witnessed by: ______________________________